REG ARAVO QUICK-GUIDE FOR SUPPLIERS How to Setup Aravo Two Factor Authentication using Authenticator App

Step 1: Log-in to your account in https://pg.aravo.com/

- Tick "I agree with statement above"
- Enter your Supplier credentials on the login screen
- If you need to reset your credentials, click on "Need help accessing your account?"

Welcome To P&G's S	Supplier Information Center.
We hereby confirm that change occurs, the Proc accurate, Procter & Gar incorrect account as spe	the data we are about to provide or change is truthful and correct and, in case a cter & Gamble buyer will be notified in advance. If the information is not valid or nble is not responsible if a payment is delayed, not credited, or credited to an actified.
Note: To preserve data in access and update vendo	tegrity in P&G vendor masterdata, only Registered ARAVO primary contacts can r accounts.
I agree with the sta	itement above.
Username:	
Password:	
Login	
Login Deutsch (Deutschland Nam) · Türkçe (Türk (Br	d) · English (United Kingdom) · English (United States) · Tiếng Việt (Việt iye) · español (España) · français (France) · italiano (Italia) · português rasil) · русский (Россия) · 中文 (中国) · 日本語 (日本)

Step 2: After log-in, choose to set up TFA via Authenticator App.

- Select "Authenticator app, recommended" (Note: You can only choose 1 method)
- Click "Continue"

Two-	factor authentication
	Please choose one of below options
	Authenticator app, recommended One time verification orde cent via email
	Continue Sancel
-	



Quick Summary

You can install and set up authenticator app on the following:

- Mobile Phone
- Browser Extension
- <u>Recommended: Backup account</u>

Please choose the option that best fits your business needs.

Two-factor authentication
1. Install a two-factor app. 🕑
2. Scan the code below using your two-factor app.
3. To verify your app, enter the code generated by the app below.
Enable two-factor authentication Cancel

IMPORTANT NOTE: P&G recommends enabling of backup of account in chosen authenticator app. This is to ensure account can be recovered when phone got lost, reset or application accidentally deleted.

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Option 1: Mobile Phone

Step 1: Install the latest version of the Authenticator app, based on your mobile's operating system and authenticator app preference.

Authenticator App Options

- Microsoft Authenticator
- Salesforce Authenticator
- Google Authenticator

Operating System

- <u>Google Android</u>: On your Android device, go to Google Play to download and install selected app
- <u>Apple iOS</u>: On your Apple iOS device, go to the App Store to download and install the selected app

Step 2: Open downloaded application and follow instructions to add a new Account.

• Microsoft Authenticator: Backup requires usage and sign-in of Microsoft account

≡ Authenticator +	< ···	•	< Add account	
			WHAT KIND OF ACCOUNT ARE YOU ADDING?	
Ready to add your first account?	Setup your first account		Personal account	>
	Use the QR code or setup key in your 2FA settings (by Google or third-party service). If you're having trouble,		Work or school account	
0	go to g.co/2sv		Other (Google, Facebook, etc.)	~
\sim	Scan a QR code			
Т	🕮 Enter a setup key		Add work or school account	
Add account			Sign in Scan QR code	
Already have a backup? Sign in to your recovery account.				
Begin recovery				
Authenticator Passwords	Import existing accounts?			



• Salesforce Authenticator: Back up requires input and confirmation of mobile number



• Google Authenticator: Back up via export of account and save QR code for later use





Step 3: Register and scan QR code found on Aravo Page.

2. Scan the code below using your two-factor app.

Step 4: The app will generate a 6-digit code. Input that code in setup screen then click "Enable two-factor authentication". This one-time code lasts for 30 seconds only.

	=	Authenticator	+
	8	Aravo vcstgvp6eqa 991 913 €	>
3. To	o verify	your app, enter code generated by the	app below.
		Enable two-factor authentication	<u>Cancel</u>

Step 5: After MFA has been set up, you will be able to successfully access the Aravo site.





Option 2: Browser Extension

Step 1: Install the Google Authenticator Browser extension

- Which web browsers does it support?
 - Google Chrome
 - Mozilla Firefox
 - Microsoft Edge

• How do I install the extension?

- Go to https://chrome.google.com/webstore/detail/authenticator/bhghoamapcdpbohphigoooaddinpkbai?hl=en
- Click Add to Chrome

chrome web store	dvcabel@up.e
Home > Extensions > Authenticator	
Authenticator Offered by: authenticator.cc ***** 1,434 Productivity \$ 1,00 @ Runs offline	Add to Chrome

Step 2: Click Authenticator Extension's icon in your browser





Step 3: Click the scan icon at the top right corner of the window



Step 4: Click and drag to draw a square that completely covers the QR code on the Aravo Enable MFA page



Step 5: The browser extension will generate a 6-digit code. Input that code in setup screen then click "Enable two-factor authentication". This one-time code lasts for 30 seconds only.

Authenticator App



3. To verify your app, enter code generated by the app below.

Aravo Page

×



Step 6: After MFA has been set up, you will be able to successfully access the Aravo site.

Information

You have successfully enabled two-factor authentication.

Timestamp: Wed Oct 06 2021 03:02:01 CDT



Recommended: Backup account

Backup and recovery of account differs from one app to another.

• Microsoft Authenticator: Click "Setting" and choose "Backup this device" and input Microsoft account.



Input Security Code sent to email to complete back up.



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• **Salesforce Authenticator:** Click "Settings" and choose "Back-up accounts". Input mobile number, wait for Salesforce to text your number with next instructions.

Backup and Restore
Back up accounts
Verify mobile number >
Advanced Settings
Automation Settings >
About
Privacy Statement >
Send Feedback
Salesforce Authenticator v3.5

Pel

	i tout mobile hui	nber
We'll text you a Verifying your n accounts or rest backup.	link to verify your umber starts a ba ores accounts fro	number. ckup of your m an existing
+63		0
	Send	
	2 ^BC	3 Def
1 4 сні	2 лвс 5 јкі	3 def 6 mno
1 4 оні 7 рояз	2 лес 5 јкі 8 тич	3 def 6 mno 9 wxyz



Enter passcode to complete back-up of account.





• Google Authenticator: Click button on upper right of screen and choose "Export accounts".



Save QR code to be used later when recovery of account is needed.





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Need help? You can connect with us at https://pg.aravo.com/

